



## Georgia Department of Behavioral Health & Developmental Disabilities

Frank E. Shelp, M.D., M.P.H., Commissioner

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### Division of Developmental Disabilities

Two Peachtree Street, NW • Suite 22.406 • Atlanta, Georgia, 30303-3142 • 404-463-8037

## Training Announcement

### ***DD Host/Life Sharing Home Philosophy and Guidelines Training***

**To:** Approved Community Residential Alternative Providers  
Support Coordination Agencies  
Planning List Administrators  
Case Expeditors  
Provider Certification Staff  
Provider Network Management Staff  
Regional Coordinators

**From:** Olivia J. Garland, Ph.D., Deputy Commissioner, Division of Developmental Disabilities

**CC:** DBHDD Management Team  
Division of Developmental Disabilities Staff

**Date:** October 19, 2009

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**Title:** ***DD Host/Life Sharing Home Philosophy and Guidelines Training***

**Background:** The Department of Behavioral Health and Developmental Disabilities, Division of Developmental Disabilities supports Host /Life-Sharing Homes as a mechanism for allowing individuals with developmental disabilities the opportunity to choose where and with whom they wish to live. Host/Life-Sharing is based on the importance of enduring and permanent relationships as the foundation for learning life skills, developing self-esteem, and learning to exist in interdependence with others. Host/Life Sharing Homes provide an opportunity for each individual with developmental disabilities to grow and develop to his or her greatest potential and to participate in everyday community life.

**Description:** The purpose of **DD Host/Life Sharing Home Philosophy and Guidelines Training** is to increase competency and ensure compliance with the Host/Life Sharing Home guidelines. The training will focus on regulatory compliance, the matching process, enrolling Host Homes, and the Life Sharing philosophy as well as highlighting the importance of the Home study component of the Host Home guidelines.

**Audience:** This training is designed for approved Community Residential Alternative Providers, Support Coordinators, Case Expeditors, Planning List Administrators, Provider Network Management staff, Provider Certification staff, and other interested Regional and State Office Developmental Disability staff.

**Presenters:** The presenters for this training are Romain Ramsuchit, Terah Harris-Tessier, and Diedra Perkins from the Division of Developmental Disabilities.

**Details:** Each session is three hours in length beginning at 9:30 am and scheduled to end at 12:30 pm. Please see the table below for details about dates and locations. Additional sessions will occur monthly through November 2010 and will be announced in subsequent training announcements.

<b>DD Host/Life Sharing Home Philosophy and Guidelines Training</b> Timeframe for the training is 9:30 am to 12:30 pm; Check-in begins at 9:00am	
<b>DATES</b>	<b>LOCATION</b>
<b>Monday</b> <b>November 16, 2009</b> <i>Register by November 9</i>	<b>Georgia Department of Behavioral Health and Developmental Disabilities</b> <b>3rd Floor, Room 3-240 EOC Briefing Room</b> 2 Peachtree Street, N.W. Atlanta, GA 30303 <b>Directions: <a href="#">CLICK HERE</a></b>
<b>Friday</b> <b>December 4, 2009</b> <i>Register by November 24</i>	<b>Georgia Department of Behavioral Health and Developmental Disabilities</b> <b>7th Floor, Room 7-430 C2</b> 2 Peachtree Street, N.W. Atlanta, GA 30303 <b>Directions: <a href="#">CLICK HERE</a></b>
<b>Wednesday</b> <b>January 20, 2010</b> <i>Register by January 13</i>	<b>Georgia Department of Behavioral Health and Developmental Disabilities</b> <b>7th Floor, Room 7-430 C2</b> 2 Peachtree Street, N.W. Atlanta, GA 30303 <b>Directions: <a href="#">CLICK HERE</a></b>

**Registration: REGISTER ONLINE: <http://www.cviog.uga.edu/dbhdd/>**

- **Please register online if possible – it's quick and easy!**
- If you are **unable** to access the Internet to register online, you may fax the Registration Form to UGA/CVIOG at 404-463-4186. For faxed registrations, please use the form on the last page of this announcement.
- This announcement as well as instructions for registering multiple participants from the same organization are posted on the **Department of Behavioral Health and Developmental Disabilities (DBHDD) Training website at <http://dbhdd.georgia.gov/training>**
- Please note **registration deadline(s)** contained in this announcement. No registrations, online or faxed, will be accepted after the deadline(s).
- Early registration is encouraged and **you must provide an email address** so that we can communicate with you (or your supervisor if you do not have email.)
- When submitting registration online, an email will automatically be sent to the email address you provided; this email confirms receipt of your registration. This email is not an approval to attend the training.
- There are often more registrants than we are able to accommodate and the DBHDD reserves the right to utilize various factors in selecting participants.
- Notification that you have been approved to attend will typically be sent two weeks prior to the date of the session for which you registered. This notification will be sent via email from the DBHDD Technical Training staff. Exceptions to this timeframe may occasionally occur, depending on when the training was announced.
- At times, email from us may be automatically sent to your spam/junk email folder. If you have not received a notice 10 days prior to the event, please be sure to check your spam/junk email folder for the email correspondence prior to inquiring about your status. You may wish to adjust your email settings to allow email from [RegistrationMHDDAD@dhr.state.ga.us](mailto:RegistrationMHDDAD@dhr.state.ga.us) to be received by your in-box.
- If you have not received an email indicating whether you are approved or not approved to attend the training by 10 days prior to the event, please email [RegistrationMHDDAD@dhr.state.ga.us](mailto:RegistrationMHDDAD@dhr.state.ga.us) to inquire about your status. In that email, please be sure to tell us what event and session you registered to attend.

- [RegistrationMHDDAD@dhr.state.ga.us](mailto:RegistrationMHDDAD@dhr.state.ga.us) is also the address to which you may send any other registration questions.

**CEUs:** No CEUs will be given for the training, but certificates of attendance will be provided to those who attend the full three hour session. If you arrive more than 15 minutes late for the training or if you leave more than 15 minutes early, we will not be able to issue a Certificate of Attendance for your participation.

**Please Note:** While there is no fee for this training, participants are responsible for their own meals, snacks and lodging arrangements. Please bring a light-weight jacket or sweater as trainers have no control over room temperature.

**Contact:** For questions about registration, please email Mat Winer at [RegistrationMHDDAD@dhr.state.ga.us](mailto:RegistrationMHDDAD@dhr.state.ga.us) or call 404-463-0796.

# Georgia Department of Behavioral Health and Developmental Disabilities

## DD Host/Life Sharing Home Philosophy and Guidelines Training

### Fax Registration Form

#### CONTACT INFORMATION

Date: \_\_\_\_\_

Last Name	First Name	Middle
Mailing Address (Street Address or PO Box)		EMAIL Address (PLEASE PRINT)
City	State	Zip
Work Phone	Fax	Alternate Phone
Full Name of Organization You Work For		
Job Title		

#### PROFESSIONAL INFORMATION

<b>Program Area You Work In</b>	<input type="checkbox"/> Mental Health	<b>DHR Region Your Organization Serves</b>	<input type="checkbox"/> Region 1	
	<input type="checkbox"/> Developmental Disabilities		<input type="checkbox"/> Region 2	
	<input type="checkbox"/> Addictive Diseases		<input type="checkbox"/> Region 3	
	<input type="checkbox"/> Mental Health & Addictive Diseases		<input type="checkbox"/> Region 4	
	<input type="checkbox"/> All Program Areas		<input type="checkbox"/> Region 5	
<b>Your Role</b>	<input type="checkbox"/> Direct Service	<b>Area of Licensure</b>	<input type="checkbox"/> Social Work	<input type="checkbox"/> Licensed Prof Counselor
	<input type="checkbox"/> Supervisor/Management		<input type="checkbox"/> Registered Nurse	<input type="checkbox"/> Certified Addition Counselor
	<input type="checkbox"/> Administration		<input type="checkbox"/> Psychologist	<input type="checkbox"/> Licensed Marriage/Family Therapist
	<input type="checkbox"/> DHR State or Regional office		<input type="checkbox"/> Other	
	<input type="checkbox"/> Consumer Advocate		<input type="checkbox"/> Not Applicable	
	<input type="checkbox"/> Other			

Please check (✓) the session that you are attending:

- ☐ November 16, 2009
- ☐ December 4, 2009
- ☐ January 20, 2010

**REGISTER ONLINE:** <http://www.cviog.uga.edu/training/dhr>.

If you are **unable to access the Internet** to register online, you may fax the Registration Form to UGA/CVIOG at 404-463-4186. If you have questions, please email

[RegistrationMHDDAD@dhr.state.ga.us](mailto:RegistrationMHDDAD@dhr.state.ga.us)